

2011- 2012 Request for MO NAWGJ Member Officials

MO NAWGJ assignors will be working together to coordinate the assigning of the majority of Missouri's meets whether they are Sanctioned or Non-sanctioned. Your early request will help the assignors in their efforts to retain specifically requested officials by having contracts sent out early in the season.

Assigning Fees per R&P are as follows: Checks are made payable to MO NAWGJ, \$3.00 per official to be contracted.

If additional officials are needed, an invoice may be sent.

NO REQUESTS WILL BE ACCEPTED AFTER NOVEMBER 1, 2011.

Assignments will not be made until fees are received.

(If the competition or any contracted officials are cancelled, the assigning fees received are non-refundable)

* NAWGJ reserves the right to deny meet assignment in the event that there are not enough available judges.

Judges assigned will have current NAWGJ and USAG memberships, Safety Certification, Background check and CPE requirements.

Please Mail request form and fee (check to MO NAWGJ): Gina Fuller 2506 Johnson Pl. Dr., Manchester, MO 63021 or email: ginabfuller@msn.com Ph 314-822-1602

Contracts will be mailed by MO NAWGJ to the individual judges. The assignor will send you a list of those judges assigned to your meet. The officials will have a deadline to return the contract to both the Meet Director and the NAWGJ Assignor.

Meet Directors: It is your responsibility to notify officials, including the assignor and meet referee, **two weeks prior to the competition.** Please include: Final Schedule, Meal Arrangements, Hotel information (include street address for GPS), Competition Site Street Address and Emergency Contact / Phone Number for day of the meet.

Helpful tips:

Please keep in mind when filling out the request form to include as much information as possible. It will help the judges plan their meet commitments efficiently.

If you know you will do unsanctioned 1 day and want lower rated judges, be sure to put that on your request. If you know you want L4 to have 1 judge panel, place them at the beginning of the meet schedule or end of the meet schedule to save everyone expenses.

If possible, include a copy of last year's event as it is helpful for the assignors to have an idea of what your meet format was previously.

After any specific judges are requested, the assignors do their best to assign appropriately rated, local judges before pulling judges from further away. Due to judges' availability and/or level of judges requested, it is sometimes necessary to bring in out of town judges.

Please contact the assignor at any time if you have any questions or concerns about the progress of your meet assignment, judges, expenses or contracts.

2011- 2012 Request Form for MO NAWGJ Member Officials

Name of meet: _____

Dates of Meet: _____

Physical address of Meet: _____

City/ zip _____

Meet Director: _____

Mailing address / phone: _____

Email: _____ Cell Ph: _____

Gym Ph: _____ Fax#: _____

Please estimate your schedule based on your previous Meets you have hosted
Judges report time is 30 min. prior to march in unless specified by meet referee for video review.

Day 1 Level	Day 1 report time	Day 1 # of Sessions
Total number of judges requested #	Highest level of competition	Sanctioned or Unsanctioned

Day 2 Level	Day 2 report time	Day 2 # of Sessions
Total number of judges requested #	Highest level of competition	Sanctioned or Unsanctioned

Day 3 Level	Day 3 report time	Day 3 # of Sessions
Total number of judges requested #	Highest level of competition	Sanctioned or Unsanctioned

Hotel provided: _____ ph # _____

Meals Provided on site per R&P guidelines. Please circle meals provided.

Day 1 Breakfast Lunch Dinner

Day 2 Breakfast Lunch Dinner

Day 3 Breakfast Lunch Dinner

Provided Transportation airport transfer _____ hotel/ meet site transfer _____

NAWGJ uniform: YES or NO or specified Theme attire _____

Separate Meet Referee is recommended for large invitational competitions.

Specific Meet Referee requested _____ or highest rated judge will be assigned.

Meet preferences for specific judges you'd like assigned, mileage limitations or anything else that will help us assign your meet. Please include name and contact information if out of state judges are requested.

Total number of judges Requested _____ X \$3 = _____

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